AMERICAN MONTESSORI SOCIETY

School Reaccreditation Steps and Timeline*

Accredited schools should be reaccredited before their current term expires. Therefore, it is strongly recommended that an accredited school begin its reaccreditation steps no later than **24 months** before the expiration of the current AMS accreditation term.The following timeline is based on an average projection and should be used only as a guide when creating a reaccreditation timeline specific to your school.

Approximately 36 months from projected end date	Order Accreditation Info Packet ($85 electronic copy includes Accreditation 101 Webinar).	
28 to 30 months	Submit AMS Reaccreditation Verification Form, documentation and fee ($650 plus additional $325 for each satellite site). Contact both AMS and the cooperating agency if plans are to engage in a dual process.	
	Candidacy is approved or denied. If approved, AMS office will notify the school in writing.	Approx. 4 weeks
	After candidacy is approved, school begins the self-study phase.	Approx. 12 to 18 months
10 to 18 months	School submits to the AMS Office of School Accreditation its self-study report along with the review fee ($200).	
	AMS Office of School Accreditation reviews the self-study and determines if the self-study report meets all AMS requirements.	Approx. 4 weeks
6 to 8 months	Once it is determined that the report meets all AMS requirements, the AMS Office of School Accreditation will contact the school to select possible dates for the onsite team visit. *Onsite team visits will be scheduled only when the self-study report has been approved*.	Approx. 6 to 8 weeks
4 to 6 months	AMS Office of School Accreditation appoints a team chair and coordinates with volunteer team members to assign teams and to schedule the onsite team visit.	
	The onsite team completes the school visit and reports its findings to the AMS Office of School Accreditation within one month of the end of the visit.	
2 to 4 months	The team report is reviewed by the AMS office and a member of the AMS School Accreditation Commission.	
	School is placed on the agenda of an upcoming Commission meeting; there are 3 meetings per year –January, April, June.	Approx. 4 to 16 weeks
	The Commission reviews the school and votes to defer school accreditation or to recommend to the AMS Committee on School Quality to accredit or deny school accreditation.	
1 month	The AMS Committee on School Quality reviews the recommendations made by the Commission and submits the school to the AMS Board whose members vote to accredit or deny school accreditation.	Approx. 4 weeks
	The AMS Office of School Accreditation notifies the school of the Board's decision. If the school has been awarded AMS school accreditation, an accreditation certificate will be issued.	