

AMS 2017 Annual Conference Group Registration Form

All information on this form—and much more—can be found on our website:
amshq.org/2017conference

Processing Fee: Registrations submitted via mail or fax incur an additional \$25 processing fee for individuals, or \$75 for groups. Save by registering online at amshq.org/2017conference.

Pre-Registration Deadline: Registration forms received after 2/24/17 will not be processed. On-site registration will be available at the conference hotel beginning 3/08/17. On-site fees can be found at amshq.org/2017conference.

Group Discount: Groups of 6 – 10 that register together receive 10% off, and groups of 11+ receive 15% off.

Access to Conference Events: All attendees must be at least 18 years of age to register for the 2017 Annual Conference. All registrants will receive a name badge that must be worn for entry into all conference events including workshops, keynote addresses, networking events, receptions, and the exhibit hall.

Attendees with Special Needs: Sessions are held in wheelchair-accessible facilities. If you need other services in order to participate in the conference, contact Carol Starmack, AMS associate executive director (carol@amshq.org or 212-358-1250 x306) no later than 1/15/17.

Form Instructions:

1. Each attendee must complete the Registrant Information page

- Each attendee should enter their personal information, indicate their registration type and membership status, and select any additional Thursday events or conference add-ons
- Use the Registration Rates page to complete the box and calculate the cost for each registrant

2. Complete the Registration Worksheet:

- Rows: Complete a row for each attendee, including their registration events and add-ons
- Total 1: This is the total on which you will receive the group discount
- Total 2: The group discount does not apply to the events in this total

3. Complete the Payment Page:

- Enter the organization information and a contact person for AMS to send the receipt of payment to
- Enter Total 1 from the worksheet. Apply the appropriate discount and enter the subtotal
- Enter Total 2 from the worksheet. Add together the above subtotal, Total 2, and the processing fee
- Enter payment information.

4. Submit to AMS:

- Return the completed registration to AMS
 - E-mail:** registrations@amshq.org
 - Fax:** 212-358-1256
 - Mail:** American Montessori Society
116 E 16th Street FL 6
New York NY 10003-2163

Pages to include:

- Registrant Information (1 for each attendee)
- Worksheet (listing the entire group)
- Payment page

We do not need this page or the rates page

We look forward to seeing you in San Diego!

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Conference Registration Rates

Registration Type	Early Bird			Regular		
	Registrations received by 11/18/16			Registrations received by 2/17/17		
	AMS Adult Learner*	AMS Member**	Non-member	AMS Adult Learner*	AMS Member**	Non-member
Full Conference	\$390	\$425	\$530	\$460	\$495	\$600
Friday Only or Saturday Only	\$215	\$250	\$345	\$285	\$320	\$415
Sunday Only	\$120	\$135	\$170	\$190	\$205	\$240

*Individuals who have an AMS Adult Learner membership and are enrolled in an AMS-affiliated teacher education program at the time of registration. **Member rates apply to those who have a current individual membership. Renew or purchase an individual membership and qualify for the member rate by contacting Jessica Carhuapoma at jessica@amshq.org. Rates start at \$79.

Thursday Events

Thursday events that begin before 3:00 PM are not included in the registration rates above. The events listed below can be added to your registration.

School Tours			
Tours depart in the morning at the indicated time and return to the Town & Country by 3:30pm. All tours are off-site and lunch is included.			Adult Learner \$65 AMS Member \$75 Non-Member \$85
Tour 1:	Monarch Bay and Leo Carrillo Ranch Historic Park	7:30 AM - 3:30 PM	
Tour 2:	University Montessori and Birch Aquarium	7:30 AM - 3:30 PM	
Tour 3:	Northwood Montessori and Birch Aquarium	7:30 AM - 3:30 PM	
Tour 4:	Bella Mente Charter and Eco-Education Workshop	8:00 AM - 3:30 PM	
Tour 5:	Country Montessori and Frank Leto Demonstration Class	8:15 AM - 3:30 PM	
Tour 6:	Maria Montessori School and Water Conservation Garden	8:30 AM - 3:30 PM	
Day of Service			
	Ocean Beach Clean-Up	8:30 AM - 3:30 PM	\$20
School Accreditation Workshops			
	Introduction to AMS School Accreditation	8:00 AM - 9:30 AM	\$45
	Understanding the AMS School Accreditation Self-Study	10:00 AM - 11:30 AM	\$45
Workshop Intensives			
Workshop A:	Awakening the Spirit of Love	9:00 AM - 3:30 PM	\$180
Workshop B:	Ecolab: A Natural Approach to Montessori Science	9:00 AM - 3:30 PM	\$225
Workshop C:	MACAR: Understanding Learning Differences & Assessments	9:00 AM - 3:30 PM	\$150
Workshop D:	ISM: Assessing Admission & Enrollment Mgmt Operations	9:00 AM - 12:00 PM	\$140
Workshop E:	ISM: Assessing Marketing Communications Operations	12:30 PM - 3:30 PM	\$140
Workshop F:	Montessori Researchers in Higher Education	1:30 PM - 4:30 PM	\$0

Conference Add-Ons

These items can also be added to your registration, but do not qualify for any discount.

MP3 Audio Recordings	
Purchase access to download audio recordings of all conference workshops in Sessions 1–7, and Jessica Lahey’s keynote. Access will be sent to the e-mail address you enter onto this form. Access will be available in early April following the conference.	Member \$100 Non-Member \$125
Springtime Fancy Tickets	
Join us for a night of dinner, dancing, auction items, and camaraderie! You'll be helping to raise funds to support the growth and development of the next generation of Montessori leaders.	Each Ticket \$200
Simultaneous Interpretation: Keynote Addresses	
Simultaneous interpretation will be available for the three keynote addresses (Nicholas Kristof, Jessica Lahey, Sonia Manzano) in Spanish and Mandarin.	Mandarin \$30 Spanish \$30

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Registrant Information

Your name and organization as you would like it to appear on your conference badge:

Name	Organization
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Your contact information:

AMS ID (if Applicable)	First Name	Last Name
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Street Address	City	State/Province/Country	ZIP/Country Code
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Phone	E-mail
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Do you give permission for conference sponsors and exhibitors to send you information about their products, services, and promotions? Yes
 No

Select your registration type

- Full Conference
- Friday Only
- Saturday Only
- Sunday Only

Current membership status

- AMS Member
- AMS Adult Learner
- Nonmember

Thursday Events and Conference Add-Ons

- School Tour # _____
- Workshop _____
- Day of Service

- MP3 Recordings
- Springtime Fancy Tickets # _____
- Keynote Simultaneous Interpretation
 - Spanish
 - Mandarin

Registration \$	_____
\$	_____
\$	_____
\$	_____
Total 1	\$ _____
\$	_____
\$	_____
\$	_____
Total 2	\$ _____

By registering for the AMS Annual Conference, you acknowledge the following:

Cancellation Policy: Requests for refunds must be made in writing and e-mailed to AMS no later than February 24, 2017. Refunds will be disbursed within 30 days after the conference. For each refunded registration, a \$50 cancellation fee will be debited from the refund.

Photo & Recording Release: Attendees acknowledge that by attending any part of the conference they are agreeing that their picture/likeness may be taken/recorded and they release permission for that picture/likeness to be used by American Montessori Society (AMS). They acknowledge that AMS may use said picture in print media or other forms of visual communication as it sees fit. They attest that they are not entitled to any form of monetary/financial compensation for the use of my likeness, have not been promised such, and recognize AMS need not provide compensation for this use or any other type of use of their picture/likeness.

Age Requirements: All attendees must be aged 18 or over. Children under the age of 18 are not permitted in any conference events, including workshop rooms, keynote presentations, and the Exhibit Hall.

FAQs: <http://amshq.org/Events/AMS-Annual-Conference/2017-Annual-Conference/Register/FAQs>

AMS 2017 Annual Conference Group Registration Form Payment Page

Billing & contact information

AMS ID (if applicable)	Organization		
Street Address	City	State/Province/Country	ZIP/Country Code
Contact person	Phone	Email address for receipt	

Use the Registration Worksheet to help you complete this section

\$ _____ Total 1 *(includes all registration fees, tours and workshops)*

- \$ _____ Group discount *(10% off for 6 – 10 registrations; 15% off for 11+)*

= \$ _____ **Subtotal after discount**

+ \$ _____ Total 2 *(includes all conference add-ons for which the discount does not apply)*

+ \$75.00 Processing Fee *(applies to all paper forms)*

= \$ _____ **Total amount due**

Select your Payment method

Check Enclosed is my check # _____

Make check payable to the American Montessori Society, in U.S. dollars and drawn on a U.S. bank only

Purchase Order PO # _____

An invoice will be sent to the above email address. AMS is not responsible for submitting invoices or purchase orders on your behalf unless required by state or local ordinances, and only after instructions have been given to AMS. Please include any and all instructions with your registration form, if further action is required by AMS.

Credit card

16 digit card number Expiration date

Card holder's name (as it appears on the card)